

The Hungarian Archives



Preserving your stories.

Purpose & Objective

The Hungarian Archives is a free digital and online archive created by the American Hungarian Library and Historical Society with the purpose to collect amateur pre-digital era photos, documents, and other material of interest to record the histories and lives of Hungarians living around the globe, their communities and their organizations.

The objective is to create a searchable digital online archive accessible for research and general interest purposes, with the ability to crowdsource information where it is missing. The content will be freely available to the public for review.



FROM WHERE SHOULD YOU SUBMIT?

While we will consider submissions from anywhere, initially, we will focus on collecting materials from individuals with Hungarian ancestry living in the United States, especially in the New York area; and Hungarian organizations that are still operating or were active in the past in the United States or and would like to contribute to the archive with their stories.

We will continuously expand the scope of our collection efforts to other regions and countries, including the wider United States, Canada, Latin America, Australia, etc.

WHO SHOULD SUBMIT MATERIALS?

We are seeking submissions from all families and individuals with Hungarian roots or connections who would like to preserve their legacy and share their memories in a publicly available digital archive.

We also welcome submissions from Hungarian organizations, and are keen to collect documents and photographs related to those organizations and businesses that are no longer in existence.

WHAT SHOULD YOU SUBMIT?

We are inviting you to submit in one, or all, of the below three categories:

- Pre-digital amateur photography.
- Documents (letters, correspondence, official documents, family trees, etc.).
- Digital photography that is historically significant.

For more details, see next page.

2.5m

Estimated number of people with Hungarian ancestry outside of Hungary and its neighboring countries.

1.4m

Hungarians living in the United States.

1.1m

Hungarians live in other parts of the world.



SCOPE AND TYPE OF CONTENT

The Society seeks to collect mainly pre-digital era photographs, however, digital photos with historical value are also accepted. Submissions are welcomed in the following three categories:

1. **Pre-digital amateur photography** (such as photos of Hungarian neighborhoods, events and gatherings, holidays, public figures, historical events, family memorabilia, art collections etc.).
2. **Digital photography** (such as major Hungarian community events with notable people, no longer existing Hungarian locales, historically significant moments that have a Hungarian context).
3. **Documents** (such as old family documents, family trees, immigration documents, significant letters, postcards, documents relating to Hungarian organizations no longer in existence).



TECHNICAL INFORMATION

Media type & resolution

To scan photos and documents, use a printer-scanner capable of scanning with the following resolution:

- Paper photos: 300-600 dpi
- Film (color, black & white, negatives, slides): 1,200-3,200
- Paper documents: 300 dpi
- For video and audio files, please use mp3/mp4 formatting

You can also use a scanning app on your smart phone that guides you through the process to ensure proper scanning.

Third-party scanning services:

Alternatively, you can also use a third party scanning service and have the digital content sent to the Society on a USB or SD memory stick (see our website for address, or contact us by email) and yourself. We have entered into a partnership with DiJiFi in New York offering up to 20% discount on orders. Once they have scanned your photos or documents you will receive the originals back and a digital copy of any document. For further details, please visit their website at www.dijifi.com and use or mention the following code: HUNGARIANARCHIVE

File names and index

All images and files you want to upload need to be named in the following way: files should start with your family name and a number, e.g.: FAMILYNAME_01.jpg, or if submitting material about an organization, ORGNAME_01.jpg or .tiff, .pdf, etc.



WHAT DESCRIPTION DO YOU NEED TO PROVIDE?

All submission should include a detailed description (ideally, with precise information about when, where, specific locations and what can be seen on the photo, who the photo depicts or what the given document relates to), if and where available. We will accept material without detailed information as long as it is within the scope of our purpose. We are asking to have at least tags included with the material, so the documents are searchable.

The detailed description for each image should include the following:

- Name of the photographer.
- When and where the photograph was taken, i.e. specific location.
- What or who can be seen on the photo (ideally provide specific names or describe the scene the photo depicts).
- Use detailed photo tags (general terms and multiple tags) separated by commas to describe the photographs, as applicable. These tags can be the following: people, family, event/type of event (e.g.: wedding), landscape, animals, location (e.g.: street scene, village, city country, etc.), type of building (e.g.: skyscraper, church, government building, house, etc), cars, etc.

In case of documents:

- What any document relates to, if and where available, the type of document, who issued it, authors, details of addressee, purpose, etc.

In exceptional cases, and upon prior consultation and agreement to do so, our long term plans include to collect original source material once the Library reopens and our renovation has been completed.

WHERE CAN YOU SUBMIT?

You can upload your documents and fill in the form with the detailed information at this link: [The Hungarian Archives Submission Form](#)

While the new site is under development, we will feature selections of images, documents, and stories on our website: [The Hungarian Archives](#).



USEFUL LINKS

Click on the below link and check out some scanning apps recommended by the following New York Times article:

"The Best Mobile Scanning Apps"

You can also download PhotoScan by Google Photos to your iPhone or Android (click on the corresponding icon):



You can also read the below articles for more useful information and recommendations:

"How to Digitize Your Most Important Documents"

"How to Rescue, Repair and Revive Old Family Photos"

"This Is The Best Way To Scan And Save Your Old Photos"



For further information, please see our website at
<https://hungarianlibrary.org/archive>

If you are unsure how to digitize your material, or you have any other questions, please contact us at:

archive@americanhungarianlibrary.org

